



DATE: September 30, 2015

TO: Allen Clendaniel, USTA Pacific Northwest President

CC: Matthew Warren, USTA Pacific Northwest Executive Director

FROM: Katrina M. Adams, USTA Chairman, CEO and President

I am pleased to continue to offer a limited number of invitations to the President's Suite to CTAs, NJTLs and other nonprofit tennis organizations in the Sections as a way to link the US Open to community tennis development efforts. Donated invitations are to be used as a fundraising opportunity for the recipient organization.

For 2016, there will be no quota or assigned number of invitations for each section and there will be a required minimum donation for each pair of invitations of \$5,000. In the past, there have been invitations that were sold for as little as \$250 each, which does not cover the cost of the courtside tickets, in addition to food and hospitality in the President's Suite. Meanwhile other recipients have spent as much as \$50,000 for invitations. Invitations are donated with the understanding that the recipient organization will make every effort to secure the maximum amount of money possible. Please note that each pair of invitations should secure a minimum donation of \$5,000. Invitation distribution will factor in the 2015 fundraising into account when available.

In exchange for the donation, the recipient will receive:

1. Invitations for two individuals for one Day Session during first four days of the 2016 US Open (August 29 – September 1, 2016);
2. Seating within the USTA President's Courtside Box;
3. Lunch in the USTA President's Dining Room;
4. Hospitality in the USTA President's Suite during the session;
5. Access to courtside seating in Louis Armstrong Stadium;
6. Access to all other courts at the USTA Billie Jean King National Tennis Center;
7. Access to US Open bus transportation from the Grand Hyatt New York.

A written application is required to request President's Suite invitations and we would appreciate your assistance circulating the attached application to CTAs, NJTLs and other nonprofit tennis-related community-based organizations in your section. As noted on the application, completed forms should be forwarded to Marion Fuscaldo in the Office of the President and decisions will be made by the USTA President on an ongoing basis. We ask

that you limit distribution of the application to those organizations that are working with the section to promote and develop tennis and that will be able to secure the minimum bid.

We appreciate your help locating worthy and deserving organizations in your section that would be good candidates for donated invitations to the President's Suite for the 2016 US Open.

Please contact our office if you have any questions about the invitation donation program or the process for applying for invitations.

Thanks very much.

A handwritten signature in black ink, appearing to read 'K. Adams', with a stylized flourish above the first letter.

Katrina M. Adams

Attachment: 2016 US Open President's Suite Invitation Donation Application